

***Mikael Short***

New York, NY

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## ***Professional Production Experience***

**Associate Producer - Jaffa Films, LLC, New York, NY** **2017-Current**

- Design, collate, write, and copyedit pitch deck materials, demos, copy, social media, etc.
- Assisted in editing sizzle reels and teasers
- Locations scouting & coordination, travel coordination for crew, set design, script coverage, craft services curation, and celebrity talent management (acting liaison between producer team)
- Follow up with crew, vendors, and talent for production
- Pre- through post-production support for Director/Executive Producer

**Online Media, Contractor - New York, NY** **2014-Current**

- Edit videos, website design & management, and distribute content (various small businesses)

**Communications Coordinator - Salt Lake Chamber, Salt Lake City, UT** **2012-2014**

- Produce, film, and cut videos for YouTube: interviews, press conferences, etc.
- Prepare and manage the in-house studio & on-location shoots + A/V for presentations & galas
- Write & copyedit for the web, publications, as well as manage website and social media channels

**Production Assistant - ABC 4 News/KTVX, Salt Lake City, UT** **2012**

- Prepared, operated, and ran set (camera/teleprompter) for evening news and parallel programming
- Wrote, proofread, and set scripts for evening news (dubbed the "AP pro" by colleagues)

**Production Intern - Park City TV, Park City, UT** **2012**

- Assisted in producing the Mountain Morning Show - graphics, media, sound & stage prep
- Wrote and managed social media & blog during Sundance Film Festival 2012

**News Intern - ABC 4 News/KTVX, Salt Lake City, UT** **2011**

- Assisted with video filming & editing, news gathering/research, crew & equipment set up, and wrote news stories for web & broadcast.

## ***Skills & Specialties***

Video Production & Editing:

iMovie, Final Cut Pro X

Sound Production & Editing:

Garageband, Logic Pro

Adobe Photoshop, InDesign

Word, PowerPoint, Excel, Publisher

Pages, Numbers, Keynote

Website management/design

## ***Education***

**University of Utah** - Graduated 2011 | BA in English, Minor in Music Performance

**Cambridge University** - Summer Study Abroad 2009

## ***Samples & References***

Video Editing (+ some audio production): [bit.ly/magicaledits](http://bit.ly/magicaledits) - more available upon request!